

~~SECRET~~

TC chrono

DD/A 79-1117/11

2 January 1980

MEMORANDUM FOR: Director of Communications  
Director of Data Processing

FROM:

  
Associate Deputy Director for Administration

STAT

SUBJECT: Survivability of Information Handling Systems  
in the Metropolitan Washington, D.C. Area

25X1

REFERENCE: Memo to ADDA fm D/CO dtd 14 Dec 79, subj:  
Survivability of Information Handling System   
(OC-M79-815)

25X1

1. We have previously discussed our joint concerns for the survivability of our information systems in the Headquarters area in the event of any emergency short of war. The establishment of a distributed facility, such as preliminarily identified in paragraph 2 of the reference, is an option that seems to warrant further consideration.

25X1

2. The scheduled construction of a leased facility for dedicated CIA occupancy may indeed offer the Agency an opportunity to properly design and equip a distributed information support facility that would include:

a. A communications terminal capable of servicing an appropriate portion of message and data service requirements in the Headquarters area; and

b. A data processing facility capable of servicing an appropriate portion of ODP's highest priority requirements.

This integrated facility would, as I envision it, be fully staffed and operated on a daily basis, consistent with current Communications and Data Processing work schedules. It would be a distributed facility that would share in daily workloads on a normal basis and would become a minimum essential facility for high priority services when Headquarters Building communications or data processing services are interrupted or temporarily disabled.

25X1

25X1

**SECRET**

SUBJECT: Survivability of Information Handling Systems in the  
Metropolitan Washington, D.C. Area ☐

25X1

3. I would ask each of you, working together, to prepare an initial plan for providing the capabilities suggested above. In doing so, you must be mindful of the fact that each square foot of space in this new building is probably spoken for at least once. I would like to assemble preliminary estimates of your requirements for:

- a. Total square footage; and
- b. Increased costs resulting from:
  - (1) Added utilities support
  - (2) Equipment acquisition costs
  - (3) Installation costs
  - (4) Other costs

Together with these estimates I will need a description of the service capacity of the proposed facility. For example, what percentage of existing workloads will the facility assume during normal operation, and what priority services will it accommodate in an emergency--when disruptions occur at Headquarters? Said another way, what is the payoff to the Agency (both to decisionmakers and to daily users, if different) if this facility is established? ☐

25X1

4. If this proposal gets a positive initial reception, each of you will have to address these and many other issues in much greater detail. For purposes of this memorandum, however, all we need is an initial, albeit a thoughtful, assessment of what would be involved. Because commitments are already being made for space layout and other factors concerning the new building, we need this initial assessment by 18 January 1980. ☐

25X1

5. ☐ is available to answer any questions you have on this matter. ☐

25X1

25X1

25X1

cc: Director of Logistics w/att

Attachment:

Referent Memo (for D/ODP)

DDA/MS ☐

(27 Dec 79)

25X1

Distribution:

Orig - D/CO w/o att

1 - D/ODP w/att

1 - D/L w/att

1 - DDA Subj w/att

1 - DDA Chrono w/o att

1 - CDM Chrono w/o att

1 - DDA/MS Subj w/att

1 - DDA/MS Chrono w/o att

2

**SECRET**